



Meeting of the Garin College Board of Trustees
 Wednesday 1 July 2020, 5.30pm
Minutes

Opening Prayer	Father Bill
Present	Chris Ward, Anne Richie, Markelle Ward, Iain Hall, Selwyn Mason, Dave Ashcroft, John Maguire, Roman Birch, Father Bill Minute taker: Maree Holland
Apologies / Introductions	<p>Apologies: Katrina Taylor, Sarah Binns, Katie Herd <i>Moved: Chris Second: Dave Approved</i></p> <p>Introductions and Reports: Simon Pimm - Language Faculty Report: Simon updated and thanked board for being released to obtain his Masters in 2019. It was highlighted that one of Garin's strengths is having Te Reo and Spanish as compulsory subjects for Y9 and Y10. Teachers are also incorporating Te Reo in their lessons.</p> <p>Sharlene Belcher - Arts Faculty Report Sharlene reported on the Arts Faculty, emphasizing the teaching of the required thinking skills for each student's future. Discussed how Mahi Toi is customized to the student's needs each year, and how it incorporates the involvement of the whole school. The teachers also encourage students to compete in local and national competitions, and to link students into events outside of the school.</p>
Minutes of Previous Meeting	June Minutes <i>Moved that Minutes are true and correct Chris Second: John Approved</i>
Matters Arising	<p>John:</p> <ul style="list-style-type: none"> • Email 3 facility reports to Board by 5/6/2020. <i>Actioned</i> • Prepare paper for next meeting for decreasing the pressure of rooms, especially in junior school. <i>Actioned</i> <p>BOT:</p> <ul style="list-style-type: none"> • Consider involvement in property committee. <i>Decision to be made at next BOT meeting</i> • Roman: Forward Vision Statement to John for BOT to check correct grammar terms. <i>Actioned</i>
<p>Matters for decision</p> <ul style="list-style-type: none"> • Correspondence for decision • [other items listed as appropriate] 	<p>The Board discussed the reasons for the overspend and the need to ensure that project budgets and contractor time is being managed. John explained the background to the project and changes of scope that led to increased costs.</p> <p>Finance: GCET FAR 2020.4 Proposed Resolution: That the Board of Trustees approve \$6,445.19 for the final funding of the renovation of the 40-foot storage container to be used for the storage of staging and flooring for the gymnasium to the Garin College Education Trust <i>Moved: Anne Second: Markelle Approved</i></p> <p>Property Committee Board Paper #2 Discussed how the footprint of the College will not increase thus we need to maximise the usage of our space. It was suggested that we form a committee to engage the scope of our needs, then commission an expert to maximise the flow-in between the classrooms.</p> <p>Proposed Resolution:</p>

	<p>The Garin College Board of Trustees establish a property committee to work with the Principal and Business Manager on review of property and the implementation of a future focused, sustainable long-term property development plan that reflects the educational, spiritual, social and physical needs of the College.</p> <p><i>It was agreed that this resolution be put on hold until next meeting.</i></p> <p>Chris and John will develop terms of reference for the committee to be presented at the next meeting.</p> <p>Special Education Board Paper #3 Chris declared a conflict and sat back from the table for this discussion.</p> <p>Changes in funding associated with particular students have resulted in less income. Discussion around pressure on SENCO and school generally to support growing needs. Anne confirmed that the Finance Committee had discussed and recommended that the request for additional Special Education funding could be accommodated, as we are currently running a surplus on YTD budget. General support for the work of SENCO and request that budgets for next year should be reviewed to ensure they are adequate.</p> <p>Proposed Resolution: That the Board of Trustees approve an increase in budget funding for Special Education to the value of an extra \$15,000 for 2020. <i>Moved: Markelle Second: Selwyn Approved</i></p>
<p>Matters for discussion</p> <ul style="list-style-type: none"> ▪ Progress Towards Strategic Goals ▪ Principal's Report ▪ Correspondence for discussion ▪ [other items listed as appropriate] 	<p>Principal's Report: John presented his report, and updated the Board on our progress against strategic objectives, on Digital Technology action plan and Te Tau Ihu – TOSSPA Community of Practice. Board Paper #1 <i>That Principals Report be received Moved: Chris Second: Fr Bill Approved</i></p>
<p>Matters for information</p> <ul style="list-style-type: none"> ▪ Committee Reports ▪ Correspondence for information ▪ [other items listed as appropriate] 	<p>Finance Report: In strong position, surplus to budget. Noted that interest rates are very low when term deposits are due for renewal.</p> <p>Hostel Report: Third development now on hold. There is a request to come regarding closer collaboration between the Hostel and the Board.</p>
<p>Tabled Business</p>	<p>Anne will step down as Proprietors Representative on the Board of Trustees, once her replacement is confirmed. She is happy to continue roles on the Finance Committee and on the Educational Trust.</p>
<p>"In Committee" Business</p>	<p>Time In: 7.25 Time Out: 7.47</p>
<p>Closing Prayer</p>	
<p>NEXT MEETING DATE</p>	<p>4 August 2020</p>
<p>Evaluation of meeting</p>	

Tasks:

Property Committee - Chris to circulate information before next meeting.
Finance Committee – BOT members to consider a new Deputy Chairman and their involvement for next meeting.

JOHN:

Is there is any entitlement from the Ministry for staff during the quarantine period?

