



Extra Ordinary Meeting
of the Garin College Board of Trustees
5 May 2020, 5.30pm,
Minutes

Opening Prayer	Markelle Ward
Present	John Maguire, Chris Ward, Ann Ritchie, Markelle Ward, Selwyn Mason, Dave Ashcroft, Sarah Binns, Iain Hall
Apologies / welcomes	Apologies: Fr Bill Warwick, Roman Birch, Katrina Taylor, Katie Herd, Chris W moved to accept apologies Ann R Seconded
Conflict of Interest/Pecuniary Interest:	None
Special Topic	COVID-19 Garin College

Online Learning

- Lock Down Level 4 from 26 March. Staff moved to online learning for Term 2 Over school holiday break many staff planned and prepped for online learning. Some online learning engagement and testing occurred during the holiday period.
- All families surveyed to determine online access and capability. Data Force data forwarded to MOE Overall Garin College students are 100% connected with devices – College has delivered a small number of devices to students. A low number of students experiencing poor internet speeds
- Parents surveyed with regards to student essential attendance at Garin during Level 3. No students are attending on site at this stage during Level 3
- TOD – was a time for teachers to come together for discussions and workshops for support for staff, review and development of resources and teaching for Online.
- ELT meet each morning at necessary at other times. Staff meet Mon, Wed, Fri for staff briefing & connection. Wellbeing for staff is monitored and opportunity for staff check in survey, Within School Teacher, engaging with staff including wellbeing online meets, emails and contact. Great collegiality engagement and support.
- Survey sent out to students and parents for feedback on how online learning is working with them. 270 families have fed back on survey – data is informing review and development of programme
- Student engagement in learning is being monitored, data being fed in by teachers with Dean and ELT following up.
- Concern expressed by Top of South Secondary School Principals with regards to student working during the school day at employment. We are monitoring student engagement in learning.
- Staff challenges, most enjoy working from home. Some find it challenging with young families. Being

disconnected from students. A number of initiatives are in place to support staff wellbeing. Teachers and support staff are adaptive and resourceful in engaging students in learning and supporting them.

- New technology teacher, started 15 April. Engaged and teaching online. Well supported.
- Four board members with students at school at the moment. Impressed with being able to access classes. Some families have students with different levels of needs. Motivation and focus a challenge. Good levels of work coming through to students. Technology possible challenges. Well done to the teachers.

Top of the South Secondary Principal's Association (TOTSPA)

Principal meeting regularly with other school Principal's. Good support from them.

Principal's meeting on Thursday, Leading in times of Change.

Looking forward

Still in Level 3, what does Level 2 look like? Running the school with optimum number scenario thinking by ELT to be ready for Level 2. School locked down at present. Plans will be in place ready for Level 2 when needed. Guided by Ministry Updates.

Finance

Froze Capex spending 24 March.

Cleaning contact ongoing. Additional sanitising not be charged to College during level 3

Increased cleaning / sanitizing / hygiene supplies and resources to support online learning have been considered in budget adjustments.

Less curricular spending at the moment, eg electricity

Income from International students remains unchanged with continuation of all International students in schooling, International student numbers are predicated to remain stable with expectation finance projections for International budget to hold up.

Property

Maintenance cycle checking been complete. Lawns mowed, gutters cleared. Builders expected to start back next week. Painter finishing toilet block. O Block may start in Term 4.

Hostel Meeting

No regular hostel students presently in the Hostel. Trust has met to discuss rebate of a portion of fees while students have not been present. All borders are expected to return to the Hostels when the alert levels are suitable. 5 international students remain in the Hostel during lockdown.

Principal receives regular updates from International Director on international student wellbeing including those in the hostel during this time.

Closing Prayer Markelle Ward

Meeting closed

6.25pm

NEXT MEETING DATE

2 June 2020