



**Meeting of the Garin College Board of Trustees
15 October 2019, 5.30pm, W1 off the library
MINUTES**

1. Opening prayer/reflection: Ann Ritchie
2. Welcome: Chris Ward

Present: Chris Ward, Markelle Ward, Katie Herd (new student trustee) John Noble, Iain Hall, Selwyn Mason, Fr Bill, Dave Ashcroft, Roman Birch, John Maguire, Sarah Binns. Katrina Taylor arrived 6.20pm. Fr Bill left at 7.15pm.

Apologies: Katrina (for lateness)

Conflict of Interest/Pecuniary Interest: none

3.	<p>Minutes of previous meeting September Minutes – change of heading from ‘Agenda to minutes’ was noted.</p> <p>Moved Chris Seconded Fr Bill</p> <p>Matters Arising</p> <ul style="list-style-type: none"> • John M to share his powerpoint presented at the ADW DP/AP conference, with the BoT • John M to share link of Catholic Education of School Age Children booklet • Dave A to summarise brainstorming ideas from Strategic planning workshop and share with Bot at next meeting. • Policy 15 Meeting Procedure Requirements- Dave to review legislative requirements for next meeting • John M to send NMDHB Measles Update letter to BoT
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4.	<table border="1" style="width: 100%;"> <tr> <td style="width: 35%;">Special Topic</td> <td> <ul style="list-style-type: none"> • Glenda Earle, Janine Higgins – • Gave a brief overview of the background and the future of Waimea Kahūi Ako. • Whole purpose and main focus is raising student achievement. • Staff from various schools have benefitted from wide ranging Professional Development opportunities • Tabled information for Board consideration while developing Garin’s Annual plan. • Parent rep’s positions becoming available for Board members in the future. • Some schools seeing positive outcomes, other schools not so positive. As successful as people make it. </td> </tr> </table>	Special Topic	<ul style="list-style-type: none"> • Glenda Earle, Janine Higgins – • Gave a brief overview of the background and the future of Waimea Kahūi Ako. • Whole purpose and main focus is raising student achievement. • Staff from various schools have benefitted from wide ranging Professional Development opportunities • Tabled information for Board consideration while developing Garin’s Annual plan. • Parent rep’s positions becoming available for Board members in the future. • Some schools seeing positive outcomes, other schools not so positive. As successful as people make it.
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- Jeremy – Health and Relationships consultation briefly Q & A
 - Jeremy gave a brief outline of the proposed Health & Relationships programme for each year level.
 - Good systems in place at the College in terms of Counselling, pastoral care.
 - The College wants to ensure no surprises for parents in relation to topics covered, and to enable them to have open discussions with their children
 - Many of the topics are complex. Students have access to support services from the College counsellors and external providers (eg health) where they are affected by any of the issues covered by the programme.
- Board Paper #4 – Health Curriculum Delivery Statement

Recommendation: That the Board of Trustees adopt the Draft Delivery Statement - Health Curriculum Consultation 2020 (subject to Fr Bill's comments being considered) and explicit mention of the appropriate support and health services included in the notes section.

Recommendation: That the Board of Trustees approve Google Form Survey as our method for consultation that will enable the parents of students in the College and the Garin College proprietors to be informed of the content of the health curriculum and provide adequate opportunity to comment on the draft statement.

Ann Moved Seconded Sarah Carried

- Strategic Planning workshop #2
 - Brainstorming occurred around the table to help determine the review of the Vision and Mission of the school.
 - Strategic Plan timeline eg Goals. Discussions around the table re ongoing development of the Vision and Mission and how the Board and or Management will meet deadlines for Strategic Plan. Suggestion made that John M, Dave and ELT come up with an initial strategic plan to consult with staff and share with BOT.
- Tracy Stock DP – Staffing
John briefed BoT on 2020 Staffing during In Committee

		Chris moved to adopted policy changes with thanks to Dave for his input. Roman second Carried
7.	Governance Priorities	<ul style="list-style-type: none"> • Board Committees <ul style="list-style-type: none"> - <i>Health & Safety covered in Principal's report</i> - Finance / Property <p><i>Markelle moved to accept Finance report. Second Sarah</i></p> <ul style="list-style-type: none"> - GCET <ul style="list-style-type: none"> - Other – Student Election – <p><i>New student Board Rep Katie Herd attended Board meeting supported by John Noble.</i></p>
8.	Annual Work Plan	<ul style="list-style-type: none"> • Enrolment progress and implication of numbers <i>Covered in Principal's Report</i> • Progress strategic goals Special Character <i>Covered in Principal's Report</i>
9.	Committee Reports <i>(attached where indicated)</i> <ul style="list-style-type: none"> ▪ Special Character – covered in Principal's Report ▪ Personnel (NAG 3) <i>In Committee, Board Paper #1</i> ▪ Finance Report (NAG 4) Attached, ▪ Property Report (NAG 4) covered in Principal's Report ▪ Health & Safety (NAG 5) covered in Principal's Report 	
10.	Correspondence For Action: OIA Request - tabled For Official Record: NZEI Notification of Paid Union meetings NZCEO Quick Guide Effective Governance Archdiocese of Wellington – Memo tabled Proprietor's Appointees Annual Report 2019 Club Garin Board Resolution <i>Previous Resolution revoked.</i> <i>John moved new resolution be approved. Chris Second</i> <i>Carried</i>	
11.	For Viewing Only: Gazette General Business Leave of Absence Dave requested leave of absence for the November BoT meeting Moved John N, Seconded Markelle Carried Board Committees	

- Hostel – *Request from Hostel trustees that Matt O'Regan (Hostel Trust Chair) meet with Chris W to discuss Strategic Goal for the completion of the Hostel. Markelle would circulate the full hostel report to BoT*
- Finance - *covered in Report*

12.

“In Committee” Business

Start Time: 7.56pm

- Signing of minutes for September
- Personnel matters
- Stand Down / Suspension Reports

Finish Time: 8.55pm

Tasks:

John M, Dave, ELT meet to map out draft Strategic Plan.