



**Meeting of the Garin College Board of Trustees
2 July 2019, 5.45pm, W1 off the library
Minutes**

1. Opening prayer/reflection: John Maguire
2. Welcome : John Maguire

Present: Markelle Ward, Iain Hall, John Maguire, Ann Ritchie, John Noble, Dave Ashcroft, Katrina Taylor, Sarah Binns, Chris Ward, Selwyn Mason, Fr Bill, Roman Birch

Apologies: none

3.	<p>Minutes of previous meeting</p> <p>June Minutes Moved: Ann Second: Markelle</p> <hr/> <p>Matters Arising</p> <p>None</p>
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4. Principal called for nominations for Board Chair: Ann nominated Chris Ward
Chris Ward appointed Chairperson Carried
Nominations for Deputy Chair: John Noble nominated Ann Ritchie
Ann Ritchie appointed Deputy Chair Carried

5. Conflict of Interest/Pecuniary Interest: None
Trustees Code of Behaviour Policy – all Trustees signed policy

6. Special Topic	<ul style="list-style-type: none"> • Physical Education Report – Scott Healey 6.30pm Junior Programme: <ul style="list-style-type: none"> • Progressive learners • Focus on life skills for 21st century learners • Developing Health/Wellbeing programmes in conjunction with RE for 2020. Senior Programme: <ul style="list-style-type: none"> • Offering lower overall credit totals in order to reduce internal workload and stress on students • Adapting policy on prerequisites for entry • Outdoor Ed provides real world experiences and skills. • Standards difficult at Year 13. Creates dilemma • TV installed in Gym – proving a great asset for classes. • Faculty would like Curriculum time given to Health in both Junior and Senior levels. <p style="text-align: center;">Scott's Reports accepted with thanks</p>
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7.	Principal's Report	<p><i>John Maguire</i> Areas of good progress or areas of slippage noted as required.</p> <ul style="list-style-type: none"> • Enrolment movement with new enrolment and leavers ongoing. • Fortunate to have two students attend Catholic Secondary Schools Environmental presentation. • Connection with Top of the South Principals and Priests Meeting per term. Well established relationship. • Health Education Review consultation with community by end of year. • Board focus on Strategic Plan for 2020-2023 <p style="text-align: right;"><i>Accept Principal's Report Moved Markelle Second John Noble</i></p>
8.	Policy Review 2019	<ul style="list-style-type: none"> • 2019 Policy Review complete
9.	Governance Priorities	<ul style="list-style-type: none"> • Elect Chair • Board Committees <ul style="list-style-type: none"> - Health & Safety - Finance / Property - GCET - Other <p>Board members to reflect on list of committees (tabled) and decide what one/s they can support.</p>
10.	Annual Work Plan	Not discussed
11.	<p>Committee Reports <i>(attached where indicated)</i></p> <ul style="list-style-type: none"> ▪ Special Character – covered in Principal's Report ▪ Personnel (NAG 3) <i>In Committee</i> ▪ Finance Report (NAG 4) tabled at meeting. <i>Finance report accepted subject to the Motion to adopt Financial Accounts deferred to August meeting. Second Selwyn Carried</i> ▪ Property Report (NAG 4 covered in Principal's Report ▪ Health & Safety (NAG5) covered in Principal's Report 	
12.	<p>Correspondence</p> <p>For Action:</p> <p>For Official Record:</p> <ul style="list-style-type: none"> • NZSTA Annual General Meeting • NZCEO Summary Annual Report 2018 • Letter from Cardinal John Dew acknowledging Secondary Schools 	

Environmental visit.

- Letter from Jenny Gordon congratulating David Sullivan on his new appointment at Principal, St John Paul 11 College, Greymouth
- Letter from Principal to Parents/Caregivers advising of new Board of Trustees
- Welcome letter from Principal to BoT
- Nick Smith Petition – Funding
John M read Petition to Board for their consideration. Chris to follow up with Waimea College BOT Chair

For Viewing Only:

- Gazette

13.

General Business

Board Committees

- Hostel
- Finance covered in Principal's Report

14.

Chris moved motion to extend meeting by 15 minutes

Second Fr Bill

"In Committee" Business

Start Time: 7.46pm

- Signing of minutes for June
- Personnel matters
- Stand Down / Suspension Reports

Finish Time: 7.59pm