



**Meeting of the Garin College Board of Trustees
12 March 2019, 5.30pm, W1 off the library
Minutes**

1. Opening prayer/reflection: John Maguire
2. Welcome : Nicky

Present: Lisa Dunn, John Maguire, Markelle Ward, Ann Ritchie, John Noble, Justine Butler, Sarah Binns, Nicky McDonald

Apologies: HP Froeling, Jenny van Workum, John Pope, Fr Bill

Conflict of Interest/Pecuniary Interest: None

Special guests Lou Maguire (SEnCo), Fiona Crump (AP Curriculum)

3.	Minutes of previous meeting				
	Minutes	Approved	Moved	Lisa	Second Sarah
4.	Matters Arising				

5.	Special Topic	<p>2019 Start of Year Inclusive Education report – Lou Maguire</p> <ul style="list-style-type: none"> • Garin attracts preference students that need support. • Limited information on level of students from some contributing schools. • Students identified at year 9 and funding applied for. • Inclusive Education a successful area in the school. Positive feedback from parents and outside organisations. • Customising programme to the students <p>Year 9 Start of year E-Asttle report – Fiona Crump</p> <ul style="list-style-type: none"> • Use the tools and data to move and improve writing skills. • BPA Curriculum level – general student achievement success rate shows as they move through curriculum levels. Curriculum Level chart can include each year for comparison data to give overall understanding of school's performance in lifting achievement. • Literacy class trial for one year.
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6.	Principal's Report	<p><i>John Maguire</i> Areas of good progress or areas of slippage noted as required.</p> <ul style="list-style-type: none"> • Successful Year 9 Parent Evening • Representative group attending School Strike 4 Climate Change • Destination data – Careers Advisor using TEC's Ngā Kete giving rich data and a good understanding of student destinations. • Annual Plan targets around Boys achievement, Māori achievement and writing achievement. Kahui Ako achievement challenge aligned within Garin's strategic targets. Converting percentage targets to numbers of underachievers per class, in order to make Annual Plan targets tangible for teachers. • Property matters – Delargey Block on target, improvements to classrooms to be included in remediation. ADW to test indoor air quality and thermal comfort in classrooms using monitors. • High attendance percentages <p>Principal's report accepted Move Ann Second Sarah</p>
7.	Policy Review 2019	2019 Policy Review complete
8.	Governance Priorities	<ul style="list-style-type: none"> • New intake Profile - Covered in SENCo Report • BOT Operation Review to complete and return to BoT Chair • Trustees Elections – discussion re new Board members. • Skyping an option for Board members to attend meetings Board requested trial before elections.
9.	Annual Work Plan	
10.	Committee Reports <i>(attached where indicated)</i>	<ul style="list-style-type: none"> ▪ Special Character – covered in Principal's Report ▪ Personnel (NAG 3) <i>In Committee</i> ▪ Finance Report (NAG 4) Attached – Principal request International Director

to report on where new International Strategy funding would be targeted to implement Action Plan. Finance Report Approved

Moved Nicky Second Lisa

- Property Report (NAG 4 covered in Principal's Report
- Health & Safety (NAG5) covered in Principal's Report

11.

Correspondence

For Action:

For Official Record: - NZSTA AGM July 2019

For Viewing Only

- Gazette

12.

General Business

- Board Committees
Hostel – brief summary of Hotel start of year presented

13.

“In Committee” Business

Start Time: 7.01pm

- Signing of minutes for December
- Personnel matters
- Stand Down / Suspension Reports

Finish Time: 7.25pm