



**Meeting of the Garin College Board of Trustees  
12 February 2019, 5.30pm, W1 off the library  
Minutes**

1. Opening prayer/reflection: John Maguire
2. Welcome: Nicky McDonald

Present: Fr Bill, Sarah Binns, Markelle Ward, Hans Peter Froeling, Ann Ritchie, Lisa Dunn, Jenny van Workum, Nicky McDonald, John Noble  
Apologies: Justine Butler, John Pope

Conflict of Interest/Pecuniary Interest: None

3.	<b>Minutes of previous meeting</b>			
	December Minutes	Accepted	Moved Ann	Second Sarah
4.	<b>Matters Arising</b>			
	None			

5.	<b>Special Topic</b>	
6.	<b>Principal's Report</b>	<p><i>John Maguire</i> Areas of good progress or areas of slippage noted as required.</p> <ul style="list-style-type: none"> <li>• <i>5 Scholarships awarded for 2018 compared to 12 for 2017</i></li> <li>• <i>Principal to consider what data to provide to the Board to demonstrate that the school is adding value in terms of student achievement</i></li> </ul> <p><b>Recommendation;</b> That the BOT approve for 2019, the inclusion of <b>Tuia te Matangi</b> students into classes for NCEA learning and assessment. <b>Board approved inclusion of Tuia te Matangi students into classes Moved Ann Second Lisa</b></p> <p><b>Recommendation</b> – That the BoT confirm the Charter and Strategic Plan 2018-2021 <b>Principal moved that the Board approved Charter and Strategic Plan.</b> <b>Second Nicky Board agreed</b></p> <p><b>Recommendation</b> – that the Board approve request from parent for an overnight trip for the Yachting Team (5 students) to go to Tournament in Picton 28-30 March <b>Board approved overnight trip subject to meeting EOTC requirements. Moved Nicky Second Lisa</b></p>

7.		<p>Health and Safety report on the key health and safety risks at Garin College (as requested by the Board in 2018) be provided to the April Meeting</p> <p>Principal's Report accepted <b>Moved Nicky Second Ann</b></p> <ul style="list-style-type: none"> <li>• Inclusive Education briefing <i>Principal made Board aware of MOE website regarding Inclusive Education and will share with the Board.</i></li> </ul>
8.	<b>Policy Review 2019</b>	<ul style="list-style-type: none"> <li>• Asset Protection Policy</li> <li>• Health and Safety</li> <li>• Legal Responsibility</li> </ul> <p><b>Nicky moved to Approve Policies Second Fr Bill All agreed</b></p>
	<b>Governance Priorities</b>	<ul style="list-style-type: none"> <li>• Strategic Planning 2019 – 2022 covered in Principal's Report</li> <li>• Analysis of Variance 2018 to be emailed to Board for approval prior to 1 March</li> <li>• BOT Election – L Gabites confirmed as Returning Officer for BOT Election 2019.</li> </ul>
9.	<b>Annual Work Plan</b>	<p>Principal Appraisal Process determined Change of appraiser for 2019.</p> <p>Review Schedule of Delegations Change dates to 2019 <b>Approved Moved Nicky Second Lisa</b></p> <p>Provisional NCEA Attainment covered in Principal Report</p>
10.		<p><b>Committee Reports</b> <i>(attached where indicated)</i></p> <ul style="list-style-type: none"> <li>▪ Special Character – covered in Principal's Report</li> <li>▪ Personnel (NAG 3) <i>In Committee</i></li> <li>▪ Finance Report (NAG 4) attached <b>Nicky moved report be accepted Second Lisa</b></li> <li>▪ Property Report (NAG 4 covered in Principal's Report</li> <li>▪ Health &amp; Safety (NAG5) Report to be presented at April meeting</li> </ul>

11.

**Correspondence**

For Action: Hon Chris Hipkins – Tomorrow Schools  
Read the Catholic Education Office report before completing the survey. Board decided not to complete the NZSTA survey but to submit individual submissions to the Government consultation process.

For Official Record: - Letter of thanks from Archdiocese for 2018 Annual Special Catholic Character Attestation  
- Thank you letter from family

For Viewing Only

- Gazette

12.

**General Business**

- **Board minutes to be published on the website for students, staff and the community to access. Minutes will be available after they have been approved by the Board at the following meeting.**
- Board Committees
- Hostel
- Finance

13.

**“In Committee” Business**

**Start Time: 7.14pm**

- Signing of minutes for December
- Personnel matters
- Stand Down / Suspension Reports

**Finish Time: 8.07pm**