



2.1 SCHOOL POLICY - Documentation and Self Review

1. POLICY

Garin College's , Nelson, Board of Trustees will provide clear frameworks to develop, promote and achieve the College Strategic Plan, maintain ongoing self review, and communicate student outcomes clearly to parents, caregivers, whanau and the community.

2. EXPLANATION

The Board with the Executive Leadership Team (ELT), is responsible for providing the strategic vision for the College and approving an annual plan which documents how they are giving effect to the National Education Guidelines, and Special Character through the policies, plans and programmes, including those for curriculum. The strategic plan will reflect the long term plan for the future of the College and the concerns and wishes of the College community.

Therefore the Board needs good advice and accurate information from the ELT to monitor the implementation of the annual plan to meet the above requirements.

To do this the Board maintains and documents an on-going programme of self-review, including evaluation of information on student achievement, to promote a focus on continuous improvement, and to keep the College marketable and up to date.

The College commits to report to students and parents on the achievement of individual students and to the school's community on the achievement of students as a whole and of groups. Two-way communication between College and parents is encouraged, including opportunities to meet staff.

3. RESPONSIBILITIES

Through the administration and management of the school, Garin College, Nelson will:

- a) Produce a strategic plan that reflects the aspirations and wishes of the College community.
- b) Promote regular reporting by the ELT to the Board of Trustees to ensure the annual plan gives effect to the strategic plan, National Education Guidelines (NEGs), National Administration Guidelines (NAGs), and Special Character.
- c) Establish and maintain mechanisms for an on-going programme of self-review.
- d) Ensure parents are well informed of student achievement and application.
- e) Provide opportunities for parents and staff to meet.

4. EVALUATION AND MONITORING

This policy is to be reviewed every three years in accordance with the Triennial Policy Review Plan. The policy outcomes are to be reported on throughout the year at Board of Trustee meetings or if required on request.

LEARNER-FOCUSED EVALUATION PROCESSES AND REASONING



Date:

Signed
Board Chair:

Review schedule Triennial